

TIPPECANOE COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING
AUGUST 13, 2002

The Tippecanoe County Commissioners met on Tuesday, August 13, 2002 at 12:30 P.M. in the Tippecanoe Room in the County Office Building. Commissioners present were: President John L. Knochel, Vice President KD Benson, and Member Ruth E. Shedd; Auditor Robert A. Plantenga, Commissioners' Assistant Jennifer Weston, County Attorney Douglas J. Masson, and Secretary Pauline E. Rohr.

Also present were: Greg Guerrettaz, President of Financial Solutions and Tippecanoe County's Financial Consultant, and County Councilmembers Ronald L. Fruitt, Jeffrey A. Kemper, and Jeffrey Kessler who did not convene due to lack of a quorum.

President Knochel called the Commissioners' Meeting to order.

DISCUSSION: Tippecanoe County Business Plan (aka Tippecanoe County Comprehensive Financial Plan)

General Fund "Sixteen Line Statement".

- The 2003 Budget is an evolving document because the State's numbers may be different a month from now. Line 2 (Expenditures July 1-Dec 31, 2002) can be adjusted.
- If there is concern about the 2003 Budget, look at requests for Additional Appropriations from July through December carefully. The amount spent in 2002 affects the amount to be raised from taxes.
- Appropriations approved before June 30 that are spent affect the cash balance as of June 30, 2002.
- Review to determine if there are unspent encumbrances.
- The Operating Balance serves as a buffer. Our Operating Balance of \$19,104 for 2002 is quite low.
- Encourage departments to increase fees where possible.
- Invest various funds as a group for a better interest rate.
- Consider appealing for an Excess Levy to pay for Security at the Courthouse.
- State cutback of funds to schools will impact TIF Districts. It will lower the amount going into the Revolving Fund.
- Can Parking Garage revenue be used to supplement the General Fund by paying all or part of the salary of any employee (i.e. Jennifer Weston) who spends a good percent of time on Parking Garage details? That can be done. The Reassessment Fund (with State approval) could be used to supplement MITS' salaries because of the burden put on that department by Reassessment. Paying a portion of Utilities and other costs from Reassessment or Highway Funds may not be an option (check with State).
- Can Court Services User Fees be used to help pay for General Fund services provided to them? Some court revenues are being used in other counties.
- A COIT Department can be created in the General Fund. It will have no manpower but will have an annual Budget. A County can strategically earmark funds each year by creating a COIT Budget.
- Investigate forming a new TIF District within the next four months while it is still a tool.
- Don't fund payroll of agencies with EDIT Funds.

NEXT MEETING

The next Implementation Plan Meeting will be held at 12:30 P.M., Tuesday, September 10, 2002 in the Tippecanoe Room in the County Office Building.

ADJOURNMENT

- Commissioner Shedd moved to adjourn, seconded by Commissioner Benson; motion carried.

Robert A. Plantenga, Auditor

**BOARD OF COMMISSIONERS OF
THE COUNTY OF TIPPECANOE**

John L. Knochel, President

KD Benson, Vice President

Ruth E. Shedd, Member

ATTEST:

Robert A. Plantenga, Auditor